

Exam. Code : 107402

Subject Code : 2277

B.Sc. (Bio-Technology) 2nd Semester

COMMUNICATION SKILLS IN ENGLISH

Paper—BT-7

Time Allowed—3 Hours] [Maximum Marks—35

Note :- Attempt ALL questions. Each question carries 5 marks.

1. What is Feedback ? What are the advantages of Feedback ?
2. What is Note Taking ? Explain the techniques used for Note Taking.
3. You are the Editor of your college magazine. You would like to request the District Collector for an interview as she is an alumna of your college. Call the District Collector's office and speak to her secretary, Ms. Sushma Reddy.
 - Introduce yourself
 - Explain why you have called
 - Ask if you can take an appointment with the Collector for the day or for sometime during the next two or three days.
 - Ask her when the collector will be available.

4. Complete the following dialogue :

(Mrs Prasad invites a neighbour to her house-warming)

Mrs Prasad : We are having a house-warming party at eight o'clock on Sunday morning. We'd

Neighbour :

.....(accept)

.....(decline).

5. Suppose you are Sushma. You would like to leave college by 12 noon because you have to participate in a singing competition at 2 p.m. Write a dialogue asking your principal for permission to leave.

6. Mark stress (Do any **five**) :

Afternoon, Important, Saturday, Impotent, Tomorrow, January, Engineer.

7. Transcribe the following words (Do any **five**) :

Shame, About, Told, Ash, Dance, Always, Car.